



ALASKA CONFERENCE OF THE EVANGELICAL COVENANT CHURCH

Alaska Conference Church Annual Report 2025 Annual Meeting Due February 14, 2025

PLEASE INCLUDE THE FOLLOWING IN YOUR 1-PAGE CHURCH REPORT

REQUIRED ELEMENTS

- **Church Name** // could be part of your church letterhead)
- **Church Contact Information** // PO Box/Street Address, Phone #, Email, Website/Facebook page
- **Submitted to the delegation by** // Often the pastor or church chair
- **Church Board Members** // First and Last names of each member of your Church Board, Council, or Leadership Team (depending on your leadership model)

SUGGESTED CONTENT TO DISCUSS:

- **Review accomplishments** // Take time to talk with your community about the amazing things God is doing at your church. Celebrate the positive momentum your church is experiencing.
- **Recognize people** // Your church “happens” because people give time, effort and energy to it! Annual reports are a great way to thank and honor people who have gone above and beyond to make a difference in the past year.
- **Retell stories** // At its core an annual report is a way to share your piece of the “big story” that was written over the last year.
- **Record for history** // If annual reports are done well, they become handy tools in the future, helping you to look back at what took place at your church. As you write your church’s report, ask yourself if this is the content you want to recall 10 years from now.
- **Refocus on mission** // Like a “state of the union” address, an annual report is an opportunity for the leadership of the church to focus on broader themes and direction. Use this opportunity to point people toward the kind of church you **want** to be.

WHEN YOU HAVE COMPILED THE REPORT

- **Save the report as a Word Document** // or send in the body of an email (NOT as a Publisher file or a PDF).
- **Submit by February 14, 2025**
 - **Email the Document to** // info@alaskacovenant.org
 - **Or Mail to** // Alaska Conference, P.O. Box 200446, Anchorage, AK 99520